

# **NORTHWEST SINGLE SIDEBAND NET CONSTITUTION AND BY-LAWS**

## **CONSTITUTION**

### **ARTICLE I : NAME**

The name of this non-profit organization shall be the Northwest Single Sideband net.

### **ARTICLE II : OBJECTIVES**

- A. To provide facilities for the exchange of messages and traffic in the public interest and service.
- B. To provide communications in times of real emergencies and civil disaster, whether local, state, or national.
- C. To promote good fellowship and to further the enjoyment of amateur radio.

### **ARTICLE III : MEMBERSHIP**

- A. Membership shall be open to those persons holding a valid amateur radio operator license permitting voice operation on 3.945 MHz.

### **ARTICLE IV : OFFICERS**

- A. The Board shall consist of a Net Manager, a Secretary/Treasurer, and five Directors.
- B. Net Control Stations and appointive positions shall be selected by Net Manager.
- C. Elections shall be held annually in September as prescribed in the by-law.

### **ARTICLE V : REGULAR MEETINGS**

- A. The NWSSB Net shall be convened every evening of the week, on or about 3.945 MHz at 6:30 P.M. local time, by Net Control Station. Because of band conditions, this time can be changed temporarily by the Board or Net Manager.
- B. An annual meeting shall be held every spring, at a time, date, and place designated by the Board. Various areas of the Northwest should be chosen from year to year to be of the greatest convenience to the majority of the members.
- C. Board meetings, conditions permitting, should be held as needed, at a time, date, and frequency specified by the Net Manager. All members of the NWSSB Net are invited to attend. Special meeting may be called by the Net Manager or any two board members. Meetings shall be conducted in accordance with standard rules.
- D. A quorum consists of all net officers. No net business shall be conducted without a quorum.

## **BY-LAWS:**

### **ARTICLE 1 : MEMBERSHIP**

A. To become a member of NWSSB net, you must check into the net at least Eight (8) times in one month keeping track of your check-ins then notify the Net Manager or Sec/Trea and you will be added to the next month roster. To remain on the roster you must check into the net a minimum of Four (4) times during the month. If you are dropped from the roster due to lack of participation, you must check into the net Eight (8) times to get back on the roster.

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## ARTICLE II : DUTIES & OBLIGATIONS

- A. The Net Manger shall conduct the affairs of the Net in a manner which shall promulgate the objectives as stated in Article II of the Constitution. He/she shall be responsible for obtaining and appointing Net Controls and Alternates for each evening of the week.
- B. The Secretary/Treasurer shall be responsible for collecting donations and net reports, preparing the monthly report, maintaining current roll call sheets for NCS use, keep a complete record of monies collected, spent and its usage, and keep the NCS's supplied with roll call sheets upon request.
- C. The NWSSB Net runs on donations to its postage fund. When the fund gets below \$50.00, the Treasurer shall make an announcement on the air of the fund status and requesting donations. Excepting Net Control Stations for roll call sheets, all requests for net papers shall have an SASE.
- D. Net members shall abide by good amateur radio practices and will abide by the decision of the Board and/or a majority of the net members.
  - A. A member is expected to be on the NCS frequency.
- E. The Directors shall have the ultimate responsibility of the Net's conduct to the net members.
- F. The retiring Sec/Trea shall forward all records and accounts to the newly elected Sec/Trea within one month of the New Year.

## ARTICLE III : NOMINATION PROCEDURES

- A. Nominations will start on the day after Labor Day of each year.
- B. Nominations will be the first Three (3) days following Labor Day, the fourth (4<sup>th</sup>) day shall be for Re-Cap, and the following (3) days shall be for Voting. The nomination and Voting process shall be complete at the end of Net on the 7<sup>th</sup> date following Labor Day.
- C. Any member may nominate themselves for any office.
- D. The Secretary will count the ballots after Seven (7) days and will forward the ballots to the Net Manager for verification and announcement.
- E. A member may be nominated for **only one officer-position**. The Secretary shall keep a list of those nominated and for what position. In the event a member in nominated for more than one position, that member shall be given the choice of one office nomination. Should the Secretary be unable to contact the member who was nominated for more than one position, the office for which that member was first nominated will remain and the rest be cancelled. A member being nominated for the Manager position shall confirm their acceptance of that nomination to the Net Secretary.

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**ARTICLE IV : TERM OF OFFICE**

- A. The term of elected officials begins on October 01 and continues for one year or until a new official is elected or appointed.
  
- B. All appointed officers will serve until relieved by the Net Manger. All vacancies shall be appointed by the Net Manger.

**ARTICLE V : AMENDING THE CONSTITUTION AND BY-LAWS**

- A. These documents may be amended by submitting proposed changes in writing to the Net Manager, Board of Directors and the Net Secretary. The Net Manager shall call a meeting of the Board at least one week following receipt of the proposed changes. Should the changes be adopted by a majority of the Board, the Secretary will incorporate the changes into the present Constitution and by-law's. Any net member may propose changes.

Revised change 06/01/2012